



## HEALTH & SAFETY – AUTUMN 2016

(please note that this document is to be accompanied by the comprehensive 'BAR Risk Assessment visitors centre V2' dated 10.05.16)

### **This document gives information about health and safety arrangements for the Tech Deck, the Education Centre at the Base of Land Rover BAR.**

**Supervision and behaviour** Teachers are responsible for the behaviour and general health and safety of their pupils at the Tech Deck. Teachers and accompanying adults should remain with their pupils at all times for their health and safety, and to accompany them in case of evacuation. Groups must have the correct adult to pupil ratio for the activities they are attending. For general visits we require 1:15. If the behaviour of any pupils adversely affects the safety or enjoyment of other visitors, or causes damage to exhibits, they will be asked to leave, accompanied by their teacher. Teachers should brief their pupils about appropriate behaviour and have contingency measures in place in case anyone is asked to leave the building.

**Fire and evacuation** In the case of fire, an alarm will sound throughout the building to alert staff and visitors of an evacuation. Staff will direct visitors to the nearest fire exit or refuge point (stairs only, the lifts should not be used) and to the assembly point on the 'apron' near the two flag poles. At the assembly point teachers should take the register and report any missing persons to the staff. Each floor has designated Fire Officers, who will make themselves known to you. Teachers should brief their pupils and accompanying adults about the evacuation procedure. Land Rover BAR's fire-fighting equipment conforms to current regulations and is maintained on an annual basis by an outside licensed contractor.

**First aid** Land Rover BAR has trained members of staff able to provide first aid treatment. For first aid treatment while you are in the Tech Deck / Base you should ask the staff rep from the 1851 Trust. Defibrillators are located on every floor in the lift lobby. The nearest Accident & Emergency Department is at Queen Alexandra Hospital, Cosham, PO6 3LY, tel. 023 9228 6000.

**1851 Trust /Tech Deck** All 1851 Trust staff working with pupils in the Base or delivering educational events have enhanced DBS checks and relevant experience and/or training to ensure competent and professional interaction with visitors.

**Risk assessments and hazard identification** The Land Rover BAR base's public areas have been designed and are maintained as safe spaces for all our visiting public. Exhibits and activities are designed with full consideration of risk control measures.

**Insurance cover** Ben Ainslie Racing Limited (as the parent organisation of the Land Rover BAR team) has in place and maintains insurance cover in respect of Public and Product liability. The limit on these policies is £10,000,000.

**Health and safety** Ben Ainslie Racing Limited has written health and safety policy statements. Staff attend mandatory health and safety training courses in line with their responsibilities and job functions. Certain staff members hold nationally recognised health and safety qualifications and act as advisers to Ben Ainslie Racing Limited and to the Land Rover BAR team. Ben Ainslie Racing Limited has external health and safety consultants and is subject to an annual independent audit to ensure that health and safety standards are maintained.

**Security** The inside and the outside of the Land Rover BAR base are covered by a comprehensive network of CCTV cameras. Reception is manned 24/7. The Building and the Tech Deck are inaccessible without a security pass.

**Advice** The Education Booking Team at the 1851 Trust are available to give telephone advice to teachers wanting to plan or book a visit, or make changes to a visit itinerary.

For further information or to make comments about this document, please contact:

**1851 Trust, 01498 587 850.**

**education@1851trust.org.uk**

**www.1851trust.org.uk**